

Google Docs Account



Background Information on Setting Up a Google Account:

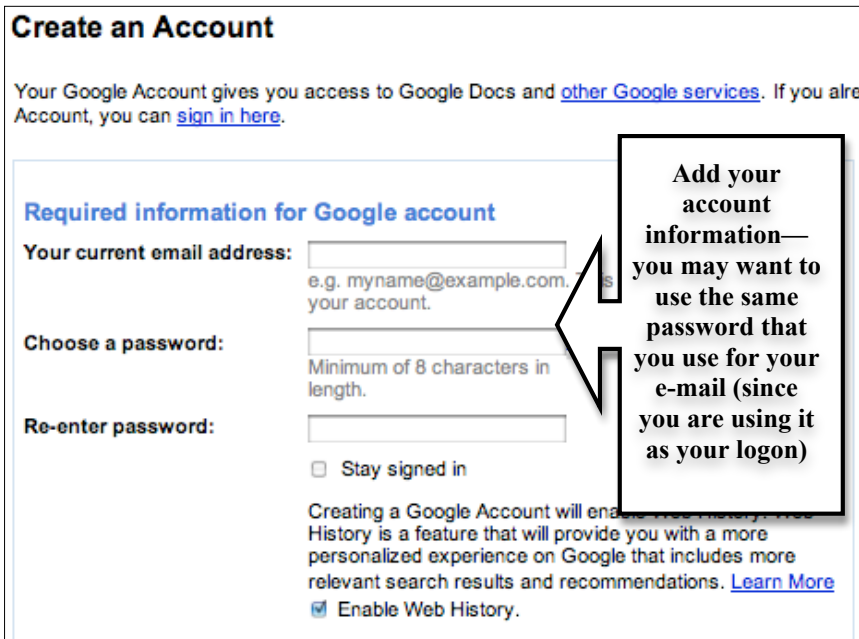
When you set up a Google Account it can be used for all of the Google Applications: Google Docs, iGoogle, Picasa, Gmail, Google Calendar, Reader, Blogger, etc.

Step #1: Log into the Google Docs Web Site:

<http://docs.google.com> (it will redirect you to the Google site for setting up your account)

Step #2: Click on “Create an account now” on the lower right side (see picture at right)

Step #3: You will be prompted with a series of questions. Please answer the questions paying particular attention to the **Login Name** and **Password**. You will need these to collaborate on a document.



Step #4: When you have successfully created your account you will receive a congratulatory message welcoming you to Google Docs.

